



# Wallace Community College Selma



## Financial Aid Checklist

### 1. Apply

#### ▪ Apply for Admission

- 1) Go to [www.wccs.edu/admissions](http://www.wccs.edu/admissions).
- 2) Click on the "Apply for Admission" link.
- 3) Follow up with the Office of Admissions to ensure that all admissions requirements have been completed.

#### ▪ Complete the FAFSA.

- 1) Complete the FAFSA online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov).
- 2) Be sure to list our school code: **009980**.

### 2. Send Transcripts

- You must request official transcripts from ALL postsecondary institutions you have attended. Transcripts must be sent to WCCS directly from the issuing institution.
- **Mail to:**  
Wallace Community College Selma  
P.O. Box 2530  
Selma, AL 36702  
or  
send electronically to:  
[shelia.jefferson@wccs.edu](mailto:shelia.jefferson@wccs.edu).

### 3. Follow Up on Your Financial Aid Application

- Activate your student email account if you are a first-time user.
- Check your student email and MYWALLACESELMA accounts often as this is our main method of communication with students.
- Check for missing requirements and submit all requested forms/documents.
  - 1) Go to [www.wccs.edu](http://www.wccs.edu).
  - 2) Select MYWALLACESELMA and enter your W number and password.
  - 3) Click on the My Financial Aid tab.
  - 4) Click on Eligibility.
  - 5) Select the appropriate Aid Year. Click on Submit and review and complete unsatisfied requirements.

### 4. Accept Your Award

- **You must log in to your account to accept your award.**
  - 1) Go to [www.wccs.edu](http://www.wccs.edu).
  - 2) Under the Login heading, select MYWALLACESELMA and enter your Social Security Number and 6 digit date of birth (#ex. 000-00-0000, 010101) or W ID number and user created password.
  - 3) Click on the My Financial Aid tab.
  - 4) Click on Awards.
  - 5) Select the appropriate Aid Year. Click on Submit.
  - 6) Read General Information and review Award overview for the federal aid offered.
  - 7) Click on the Terms and Conditions tab to read and accept the terms and conditions.
  - 8) Review and complete any **Unsatisfied Requirements**. These must be satisfied before aid will be disbursed.



## 5. Verify Your Funds

- Repeat courses could affect the amount of your originally accepted award.
- All requirements must be satisfied and you must be enrolled in classes in order for aid to be disbursed to you.
- Generally, your financial aid (minus tuition and books) will be disbursed 14 days after the start of the semester.
- If you are enrolled in late-start classes and attendance has not been verified refund could be delayed.

### Do you have a Pell Grant award?

- The amount of your Pell Grant that will disburse is determined by the number of credit hours in which you are enrolled. The Pell Grant amount shown in the award overview of your MyWALLACESELMA account is based on full-time enrollment during the fall and spring semesters.

**Consult the table below to determine approximately how much of this will be available to you:**

Full-time status	100%
3/4-time status	75%
1/2-time status	50%
Less than 1/2-time	status varies

The table below shows the credit hours required to be considered full-time, 3/4-time or 1/2-time status:

#### STATUS FOR ALL TERMS

Full-time – 12 or more credit hours  
3/4-time – 9-11 credit hours  
1/2-time – 6-8 credit hours



## 6. Purchasing Textbooks

- If you are enrolled in classes and your financial aid has been accepted you will be able to charge books against your excess financial aid at **the Barnes & Noble College Bookstore** located on the first floor of the New Student Center.

## 7. How will I Receive Financial Aid Funds?

- Generally, your financial aid (minus tuition and books) will be disbursed 14 days after the start of the semester. Notifications are sent to the students WCCS email account. Refund Checks will be mailed the address listed on file in your MyWALLACESELMA account.

## 8. What About Future Financial Aid?

### Does my academic performance affect my financial aid eligibility?

Yes. You must meet minimum Satisfactory Academic Progress (SAP) standards each semester. The following are the minimum SAP standards (all transfer hours are included in the calculation):

- 1) Maintain the published minimum cumulative GPA.
- 2) Successfully complete 67% of all coursework attempted.
- 3) Complete your academic program within 150% of the published length of the program.
- 4) Do not drop or withdraw from all courses in which you have been paid federal aid.

### MISSION STATEMENT

The mission of Wallace Community College Selma is to provide high-quality learning-centered educational opportunities and services through varied instructional-delivery modes that are responsive to individual, community, and state needs.