

WALLACE COMMUNITY COLLEGE SELMA  
*Request for EFC Recalculation*  
*Income Reduction Petition Request*  
Telephone (334) 876-9296 Fax (334) 876-9366

**To be completed by student (please print):**

Name: \_\_\_\_\_ Student ID# \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_  
State and Zip: \_\_\_\_\_ Telephone #: \_\_\_\_\_

**Deadline for Income Reduction Petition is 2 weeks before classes begin**

**Section I:**

Federal Aid Regulations require the family to take primary responsibility for meeting the educational costs of students. Eligibility is based on the criteria from "The Free Application for Federal Student Aid (FAFSA)", it determined by using both the student's and parent(s)'s financial information. Federal aid is based on a formula created by the U.S. Department of Education to determine a student's "Expected Family Contribution (EFC)". The FAFSA uses prior-prior year income information to determine the student's EFC and eligibility for Federal Aid not limited to (Pell, SEOG, and FWS).

However, after filing the FAFSA some families realize that their EFC may not adequately reflect the family's current financial situation due to special/unusual circumstances. The federal government allows the school to review these unique circumstances to determine if the situation warrants special consideration. *Please note that a request for consideration of a special/unusual circumstance does not guarantee approval. In addition, even if approved, a recalculation of the FAFSA does not always result in increased eligibility for the student.*

Some "special/unusual circumstances" which may qualify as considerations for a recalculation of the EFC...

- 1) Loss of job, reduction in income, or job change (with lower pay)
- 3) Death of a parent or spouse
- 4) Divorce or separation
- 5) Dependent student marries after the FAFSA was filed
- 6) Dependent student becomes active duty military after the FAFSA was filed
- 7) Taxed disability that is not required on the FAFSA
- 8) Taxed funds that are not part of the usual income (one-time income, inheritance, etc.)

Please note that a request for consideration of a special/unusual circumstances require supporting documents. Failure to submit supporting documentation will result is a denied petition.

## **Section II:**

Please read carefully and select the appropriate circumstances for which you are submitting a petition. You will need to submit the required documentation for your specific circumstance (s). If you are a dependent student, you will need to provide information for yourself and parent(s). If you are an independent student, you will need to provide information for yourself and your spouse, if applicable.

**You will need to type, sign and date a detailed letter explaining the circumstances which you selected below including dates when the circumstances occurred along with supporting documentations.**

Please understand that no decision will be granted without the proper documentation and will result in a denied petition.

**If the Income Reduction Petition is being requested due to...** (submit the following information listed):

### **(A) loss of income/employment, reduction in income or job change**

- \_\_\_\_\_ Letter from appropriate agency specifying termination date or start date (if applicable)
- \_\_\_\_\_ Current (YTD earnings) most recent check stub
- \_\_\_\_\_ Current retirement pay statement (if applicable)
- \_\_\_\_\_ Unemployment documentation (if applicable)
- \_\_\_\_\_ Military members (submit copy of DD214 and recent YTD check stub)

### **(B) death of parent or spouse**

- \_\_\_\_\_ Copy of death certificate      \_\_\_\_\_ Copy of student's birth certificate, if death of parent
- \_\_\_\_\_ Marriage license, if death of spouse
- \_\_\_\_\_ Documentation of any death benefits received (if applicable)

### **(C) divorce or separation**

- \_\_\_\_\_ A court-stamped copy of the divorce decree      \_\_\_\_\_ legal/notarized separation paperwork

### **(D) dependent student marries after the FAFSA was filed**

- \_\_\_\_\_ Marriage License      \_\_\_\_\_ Student's and Spouse's most recent tax returns

### **(E) dependent student active duty military after the FAFSA was filed**

- \_\_\_\_\_ Military Documents

### **(F) Taxed disability taxed not required on the FAFSA**

- \_\_\_\_\_ Disability paperwork with earnings      \_\_\_\_\_ Disability SSA-1099 (if applicable)

### **(G) Taxed funds that are not part of the usual income**

- \_\_\_\_\_ documentation of one-time lump sum income, including the amount, type of income, and the date of receipt.

### **(H) other circumstances not listed**

- \_\_\_\_\_ type, sign and date a brief and detailed circumstance you wish us to consider when reviewing your financial aid eligibility with supporting documentation.

**Section III: Read Carefully Before You Sign**

I understand that the Income Reduction Petition Request is considered on a case-by-case basis each academic year and will require, if deemed necessary, the submission of new or updated documentation each year a petition request is required.

I understand that in order for the Income Reduction Petition Request to be evaluated, all forms must be completed and supporting documents submitted by the deadline.

I understand financial aid will be terminated if false information is submitted on any financial aid document required by WCCS and the student will be billed by the Business Office. *False or fraudulent information may be reported to the Federal Office of the Inspector General and you may be fined up to \$20,000, sent to prison or both.*

*By signing below, I certify that I understand the above information and all information provided is true and correct.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_