**Wallace Community College Selma**

**Change of Schedule**

**Term: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student Number: W\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Reason: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Type of Financial Aid: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Courses Dropped**

**CRN Subject/Course Credit Hours**

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| --- | --- | --- |
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**Courses Added**

**CRN Subject/Course Credit Hours**

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| --- | --- | --- |
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• Students who totally withdraw from all classes prior to the first day of classes, drop a class during the drop/add period are eligible for a refund.

• I understand that by adding a course, I may owe additional fees. It is my responsibility to check my student account and pay those fees

 accordingly.

• I understand that if I want withdraw from a class after the Drop/Add period is over, I must contact the Office of Admission and Records.

**Financial Aid**

• I understand that if I totally withdraw from this term prior to the 60% date of the term that I will be required to repay funds to WCCS and/or the

 U.S. Department of Education for the percentage of funds that I did not earn by early withdrawal per the U.S. Department of Education Guidelines.

• I understand that if I am a student in a clock hour program and I do not complete 60% of the hours required for this term. I will be required to

 repay a portion of my Pell Grant and/or Direct Loan Funds per the U.S. Department of Education Guidelines.

• I understand that dropping this course (these courses) that I have never attended, will cause a recalculation of financial aid funds and will affect the

 dollar amount of my account which may affect my refund.

**Satisfactory Academic Progress (SAP) for Financial Aid Eligibility**

• I understand that if I am currently on a Financial Aid Appeal that I have violated the terms of the appeal by dropping courses and my Financial Aid

 will be suspended.

• I understand the Satisfactory Academic Progress(SAP) calculation my appeal was approved on for this term does not include the current term

 courses in the attempted, passed or 150% of hours required for the program.

• I understand that if I am not meeting Satisfactory Academic Progress (SAP) at the end of this term, I will not be eligibility to receive Pell Grant,

 Direct Loans, SEOG and Work Study funds until I meet SAP using my own resources.

• I understand that if I totally withdraw from school (official withdrawal) or fail to pass at least one credit hour for this term that I will owe part of

 the funds that I have received on financial aid back to WCCS. The guidelines are published in the WCCS Catalog Financial Information.

**Academic/Advising**

• I understand that dropping this/these course(s) will affect my academic plan toward entering a specific program of study or graduation from my

 current program of study.

• All NUR classes must have a nursing faculty signature to drop a course.

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Student (signature verifies understanding of stated policies) Date

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Staff/Advisor Date