

FREE Job Skills and Pre-Employment Training Available Now

AT



READYTOWORK

**Wallace Community College - Selma & Demopolis
Classes will begin January 2021**

CLASSES WILL BE HELD ONLINE!

Why Do This? Here are 5 good reasons-----You'll receive:

- 1 State "Alabama Certified Worker" (ACW) Certificate
- 1 National "Career Readiness Certificate" (CRC) from ACT WorkKeys
- 3 credit hours college course FREE at Wallace Community College (if you have a high school diploma)
- 3 credit hours towards high school diploma (if you have 10 credits or more)
- Referral to Selma Career Center to be considered for free WCCS certificates or degree in welding, industrial maintenance, electrical technology or nursing

Program content, skills and training include:

- Basic Computer Skills
- Customer Service
- Interviewing, Resume and Cover Letter Writing
- Time Management
- Problem Solving & Decision Making
- Introduction to Principles of Manufacturing and Quality Control
- Precision Measurement & Lean Manufacturing/Just-in-Time Production
- Conflict Resolution, Team Building and Communication

FIND US ONLINE: <https://www.facebook.com/wccsworkforcedevelopment>

To register or learn more:

- Call 334-310-9511
- Email anne.williams@wccs.edu
- Email carolyn.moore@wccs.edu
- Email tammy.moore@wccs.edu
- Email marqueis.neely@wccs.edu
- Visit "West Alabama Works" Workforce Development Center

STUDENT ENROLLMENT FORM

Name _____
(First) (Middle) (Last)

Mailing Address _____ P.O. Box _____

City _____, Alabama Zip _____

Cell Phone _____ Home Phone _____

Gender: Female _____ Male _____

Are you employed? _____ If so, employer _____

E-mail Address _____

➤ MY GOALS(S) _____

-----OFFICE USE-----

Date Entered: _____ Completion Date: _____